

The Manager(P&GS)
LIC of India, Divl. Office. Office-1.
25, K.G. Marg, New Delhi-110001.

Dear Sir,

Re:- Master Policy No. GSCA/GS _____
Fvg. Shri / Smt. _____
Employee No. _____ LIC ID No. _____

1. Residential address at which pension payment/
Communication is to be made (Capital letters) _____
_____ PIN _____
2. Date of Appointment _____
3. Date of entry into the Scheme _____
4. Date of exit (leaving) _____
5. Mode of exit (Retirement/Resignation/VRS/
Termination/Death) _____
6. Date of birth of member /Beneficiary _____
in figures _____
in Words _____
7. Options to choose pension
 - i) Life pension ceasing at death, No purchase price shall be paid on death to beneficiary, No Guaranteed payments.
 - ii) Life pension with guaranteed payments for 5/10/15/20 years. No purchase price shall be paid on death or at the end of 5/10/15/20 years guarantee. On survival to guaranteed payment pension shall be continued to be payable till life survives. (Please specify period) _____
 - iii) Life pension ceasing at death of member with return of capital (purchase price) to beneficiary along with group pension terminal bonus declared by LIC.
 - iv) Joint life and last survivor pension to member and his/her spouse (without any guaranteed payments as in case of 1).
 - v) Joint life and last survivor pension to the member and his/her spouse with return of purchase price on death of last survivor along with group pension terminal bonus declared by LIC.
8. Mode of payment of pension (specify specially) **Monthly / Quarterly / Half Yearly / Yearly.**
9. State whether member wants commutation of pension (**Yes/No**) _____ as per prevalent Income Tax Rules (Please note that at present member can commute maximum to 1/3rd (33.33%). This proportion may range maximum upto ½ (50%) if member is not eligible to get group gratuity.
10. Do you want to transfer your Annuity servicing to your nearest LIC Divisional Office specify areas _____.
11. Remittance particulars after Last Schedule (please attach separate sheet).
12. Last Cont. sent to LIC in the Month of _____

Yours faithfully,

(Signature of the member)

Name & Address _____

Trustee _____

Dated: _____

PS: Please note that pension is paid in arrear. Suppose member retires on 30.6.1998 and opts for half yearly mode, pension shall be due on 1.7.1998 and paid six months after i.e. 1.1.1999. In case your fund is small, please choose, yearly or half yearly mode of pension so that pension amount is reasonable.